

**Equal Opportunities Commission**  
**Exploratory Study on Age Discrimination in Employment**

**Invitation to Tender**

**Selection Criteria**

***Organizational Standing***

- Track record and experience in delivering similar research projects
- Qualifications of project personnel
- Capacity to engage and mobilize manpower to complete the project
- Abilities and procedures to monitor effectiveness of delivery

***Capacity to meet service requirements***

- Understanding of project requirements
- Ability to deliver outcomes within specified timescales
- Appropriate management and staffing structure
- Suitable resource planning
- Knowledge of anti-discrimination ordinances and EOC's work
- Capacity to hold focus groups and perform robust data analyses
- Flexibility of service delivery and professionalism in working with EOC's staff

***Awareness and knowledge of EO***

- Previous track record and experience of delivery to the EOC (if applicable)
- Approach, style and values appropriate to the EOC

***Budget***

- The exploratory research project is of a small scale, with well-defined scope and sufficient references for information. Cost and quality of the project will be considered concurrently.