



EQUAL OPPORTUNITIES COMMISSION

The Equal Opportunities Commission (EOC) is a statutory body charged with the mandate to eliminate discrimination on the grounds of sex, marital status, pregnancy, disability, family status and race, as well as to eliminate sexual harassment, and harassment and vilification on the grounds of disability and race. The EOC promotes equality of opportunities between men and women, between persons with and without a disability, persons of different races and irrespective of family status. It is the EOC's vision to create a pluralistic and inclusive society free of discrimination where there is no barrier to equal opportunities. The following position is available in the **Policy, Research & Training Division** of the Equal Opportunities Commission (EOC). Applications are invited from suitably qualified candidates:

Training Officer

(Monthly salary from HK\$55,705 to HK\$70,090, 3-year fixed term contract)

The Role

- To design and deliver general equal opportunity/anti-discrimination training, train-the-trainer programs and training modules aimed at targeted groups, including employers, non-government organizations, government departments, stakeholders, EOC staff and members of the public
- To implement training projects undertaken by the Policy, Research and Training Division
- To advise the EOC on emerging issues and assist in the development of strategies and policies relating to the provision of the Commission's training and consultancy services
- To foster and encourage compliance with anti-discrimination laws within Hong Kong
- To liaise and negotiate with stakeholders of the EOC's Policy, Research and Training Division in relation to meeting their educational and consultancy needs
- To undertake any other duties as assigned

The Person

- University graduate with at least 5 years' of training related experience (Equal Opportunities (EO) related training experience is an advantage)
- Fluency in Cantonese and English essential; fluency in Putonghua desirable
- Good written Chinese and English
- Well versed with local EO legislation with EO related complaint handling skills / experience is an advantage
- Awareness of EO and social issues
- Good presentation and people skills
- Motivated and committed to EOC's vision, mission and values
- Computer literate in software applications

[Appointment will be on three-year agreement terms renewable depending on service needs and performance. The remuneration package will consist of a basic salary and a cash allowance in accordance with the Commission's policy. The appointee will also be eligible for a gratuity on completion of the agreement subject to satisfactory performance and conduct.]

To Apply

Applications (including CV), **marked confidential and specifying the post applied for**, should be sent to the Director (Corporate Planning & Services), Equal Opportunities Commission, **16/F, 41 Heung Yip Road, Wong Chuk Hang, Hong Kong on or before 2 March 2019**. Candidates shortlisted for further consideration will normally be contacted in around 6 weeks from the closing date of application. The information provided will be treated in strict confidence and will be used for employment purpose only. Information of unsuccessful candidates will normally be destroyed 2 years after the recruitment exercise is completed. For more information on the Commission, please visit our website at <http://www.eoc.org.hk>.

WE ARE AN EQUAL OPPORTUNITIES EMPLOYER