

# 平等機會培訓課程

## Training Workshops on Equal Opportunities



### 2021 春季課程時間表 Spring Programme Course Schedule 現已接受報名 Start Enrolment Now

《2020年歧視法例（雜項修訂）條例》現已生效！本季所有課程均會涵蓋相關修訂內容  
Discrimination Legislation (Miscellaneous Amendments) Ordinance 2020 is now in force!  
The amendments will be covered in all training courses in this semester

有關課程的簡介及報名，請瀏覽  
For course briefs and enrolment, please visit  
[www.eoc.org.hk/training.html](http://www.eoc.org.hk/training.html)

或掃二維碼 or scan the QR code



#### 付款方法 Method of payment :

(詳情請參閱委員會網頁)

1. 銀行入帳/過戶  
Bank account deposit/transfer
2. 轉數快  
Faster Payment System (FPS)
3. 郵寄支票  
Mail in a crossed cheque

#### 上課地址 Training Venue :

平等機會委員會  
香港黃竹坑香葉道41號16樓  
Equal Opportunities Commission  
16/F, 41 Heung Yip Road,  
Wong Chuk Hang, Hong Kong

#### 報名方法 Method of enrolment :

填妥網上報名表格  
Fill in the online enrolment form

如機構需要度身訂造的培訓服務或需要平機會以英語提供其他課程，請致電2106-2155與我們聯絡。  
If your organisation needs tailor-made corporate training services or would like to discuss possible arrangements for workshops in English, please contact us at 2106-2155.



平等機會委員會  
EQUAL OPPORTUNITIES COMMISSION

# 網上報名 Online Enrolment : [www.eoc.org.hk/training.html](http://www.eoc.org.hk/training.html)

課程 Course	日期 Date	時間 Time	課程編號 Course Code
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## 免費網上課程 Free Online Courses

香港的反歧視條例簡介 Introduction to the Anti-Discrimination Ordinances in Hong Kong	07/04/2021 Wed (三)	1430 - 1700	EOCO-1
	21/04/2021 Wed (三)	1430 - 1700	EOCO-2
	05/05/2021 Wed (三)	1430 - 1700	EOCO-3 (ENG)
	24/05/2021 Mon (一)	1430 - 1700	EOCO-4

認識反歧視條例的違法騷擾 Understanding the Unlawful Harassment under the Anti-discrimination Ordinances	09/04/2021 Fri (五)	1530 - 1700	UH-1
	11/05/2021 Tue (二)	1530 - 1700	UH-2 (ENG)

工作間的多元文化 Promoting Culturally Inclusive Workplace	07/05/2021 Fri (五)	1430 - 1730	PCIW-1 (ENG)
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## 收費課程 Paid Courses

預防及處理工作間性騷擾 Preventing and Managing Sexual Harassment in the Workplace	30/04/2021 Fri (五)	1430 - 1730	PMSH-1	\$790
	31/05/2021 Mon (一)	1430 - 1730	PMSH-2	

處理招聘及甄選程序 Managing Recruitment and Selection Processes	12/05/2021 Wed (三)	1430 - 1730	MRSP-1	\$790
	16/06/2021 Wed (三)	1430 - 1730	MRSP-2	

《性別歧視條例》、《家庭崗位歧視條例》與人力資源管理 Issues in Human Resources Management under the Sex Discrimination Ordinance and the Family Status Discrimination Ordinance	23/06/2021 Wed (三)	1430 - 1730	IHSF-1	\$790
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《殘疾歧視條例》與人力資源管理 Issues in Human Resources Management under the Disability Discrimination Ordinance	28/05/2021 Fri (五)	1430 - 1730	IHDD-1	\$790
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反歧視條例在教育範疇的保障 Application of Anti-Discrimination Ordinances in Education	<b>新課程 NEW!</b>	11/06/2021 Fri (五)	Edu-1	\$790
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如何處理工作間涉及歧視和騷擾的投訴 Managing Complaints of Discrimination and Harassment in the Workplace	03/05/2021 Mon (一)	1430 - 1730	MCW-1AB	\$1350
	04/05/2021 Tue (二)	1430 - 1730		

(此課程分為兩節，參加者必須出席同一課程的兩節) (The course is divided into two sessions, participants are required to attend two sessions of the same course)	01/06/2021 Tue (二)	1430 - 1730	MCW-2AB	\$1350
	02/06/2021 Wed (三)	1430 - 1730		

(ENG) 此課程以英語授課，其他課程以粵語授課。The workshops marked with (ENG) will be conducted in English while the other workshops are conducted in Cantonese.

### 報名須知

- 名額先到先得，額滿即止。報名截止日期為課程舉行前七個工作天。
- 名額有限，每個課程編號只接受屬同一機構最多兩名人士報名。
- 平機會在收妥網上報名表格和課程收費後，參加者若成功報讀，平機會會於截止日期或以前以電郵發出確認通知。
- 報名一經確認，除非因平機會取消課程，否則已繳學費恕不退還，亦不得更改參加者或轉讀其他課程。所有退款包括已付款的超額報名，將在該課程季度完結後一併處理及退還。
- 平機會保留取消、改動課程或收生的一切權利。
- 課程收費已包括課程教材及茶點。收費課程的參加者需註明是否需要出席證書。
- 本表格收集的個人資料乃供平機會處理課程報名手續之用。根據《個人資料(私隱)條例》規定，課程參加者有權查閱、更改及索取在本表格所提供的個人資料。

### Notes

- Seats would be assigned on a first-come-first-served basis. Enrolment deadline is 7 working days before course commencement date.
- Seats are limited. Up to two participants from the same organization would be accepted for each course code.
- After receiving the online enrolment form and course fees, the EOC will send the confirmation by email on or before enrolment deadline if the enrolment is accepted.
- Once the enrolment is confirmed, unless the enrolled course is cancelled by the EOC, no refund, or class transfer including change of the participant will be allowed. All refund including the payment of over-enrolment will be handled at the end of the course semester.
- The EOC reserves the right to administer admission, cancel or make any necessary changes to the courses.
- Course fees include course materials and refreshments. Participants enrolled in paid courses should indicate if they require a certificate of attendance and/or receipt.
- The personal data collected on the enrolment form are used by the EOC for purposes related to enrolment administration. In accordance with the Personal Data (Privacy) Ordinance, participants have the right to access, amend, and ask for a copy of their personal data contained in the form.