



平等機會委員會
EQUAL OPPORTUNITIES COMMISSION

平等機會培訓課程

Training Workshops on Equal Opportunities

2024 秋季課程時間表

Fall Programme Course Schedule



現已
接受報名
Enrolment
Starts Now

新課程 New Course

DEI 友善工作間
Embracing Diversity,
Equality and Inclusion
in the Workplace



報名及課程詳情，請瀏覽
For enrolment and course
details, please visit
www.eoc.org.hk/training.html



報名方法 Method of enrolment:

填妥網上報名表格 Fill in the online enrolment form



付款方法 Method of payment:

(詳情請參閱委員會網頁)

(Please refer to the Commission's website for details)

1. 轉數快 Faster Payment System (FPS)
2. 銀行入帳 / 轉帳 Bank account deposit/transfer
3. 郵寄支票 Mail in a crossed cheque



有關課程簡介，請掃二維碼
For course briefs,
please scan the QR code



上課地點 Training Venue:

平等機會委員會
香港黃竹坑香葉道 41 號 16 樓
Equal Opportunities Commission
16/F, 41 Heung Yip Road,
Wong Chuk Hang, Hong Kong

如機構需要度身訂造的培訓服務或需要平機會以英語提供其他課程，請致電 2106 2155 與我們聯絡。

If your organisation needs tailor-made corporate training services or would like to discuss possible arrangements for workshops in English, please contact us at 2106 2155.

網上報名 Online Enrolment: www.eoc.org.hk/training.html

課程
Course

日期
Date

時間
Time

課程編號
Course Code

費用
Fee

免費課程 Free Courses

香港的反歧視條例簡介【網上課程 Online】

Introduction to the Anti-Discrimination Ordinances in Hong Kong



09/10/2024	Wed (三)	1430 - 1600	EOCO-1	全免 Free
29/10/2024	Tue (二)	1430 - 1600	EOCO-2	
15/11/2024	Fri (五)	1430 - 1600	EOCO-3	
06/12/2024	Fri (五)	1430 - 1600	EOCO-4 (ENG)	

認識反歧視條例的違法騷擾【網上課程 Online】

Understanding the Unlawful Harassment under the Anti-Discrimination Ordinances



15/10/2024	Tue (二)	1600 - 1700	UH-1	全免 Free
06/11/2024	Wed (三)	1600 - 1700	UH-2 (ENG)	

《性別歧視條例》如何保障餵哺母乳的婦女【網上課程 Online】

How Breastfeeding Women are Protected under the Sex Discrimination Ordinance



23/10/2024	Wed (三)	1600 - 1700	BWP-1	全免 Free
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收費課程 Paid Courses

營造種族共融的工作環境【網上課程 Online】

Promoting Racial Inclusion in the Workplace



02/12/2024	Mon (一)	1430 - 1600	PRIW-1	\$430
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DEI 友善工作間【新課程 NEW】

Embracing Diversity, Equality and Inclusion in the Workplace

04/12/2024	Wed (三)	1500 - 1700	DEI-1	\$580
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制止職場性騷擾之主管有責 Dos and Don'ts

Manager's Roles in Combating Workplace Sexual Harassment

18/11/2024	Mon (一)	1430 - 1730	SHM-1	\$860
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處理招聘及甄選程序

Managing Recruitment and Selection Processes

12/11/2024	Tue (二)	1430 - 1730	MRSP-1	\$860
03/12/2024	Tue (二)	1430 - 1730	MRSP-2	

《性別歧視條例》、《家庭崗位歧視條例》與人力資源管理

Issues in Human Resources Management under the Sex Discrimination Ordinance and the Family Status Discrimination Ordinance

20/11/2024	Wed (三)	1430 - 1730	IHSF-1	\$860
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《殘疾歧視條例》與人力資源管理

Issues in Human Resources Management under the Disability Discrimination Ordinance

25/11/2024	Mon (一)	1430 - 1730	IHDD-1	\$860
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如何處理工作間涉及歧視和騷擾的投訴

Managing Complaints of Discrimination and Harassment in the Workplace

26/11/2024	Tue (二)	1430 - 1730	MCW-1	\$1480
& 27/11/2024	Wed (三)	1430 - 1730		

(此課程分為兩節，參加者必須出席同一課程的兩節)

(The course is divided into two sessions, participants are required to attend two sessions of the same course)

10/12/2024	Tue (二)	1430 - 1730	MCW-2	\$1480
& 11/12/2024	Wed (三)	1430 - 1730		

(ENG) 此課程以英語授課，其他課程以粵語授課。

The workshops marked with (ENG) will be conducted in English while the other workshops are conducted in Cantonese.

報名須知

1. 每項課程只需報讀一班。
2. 每個課程編號只接受屬同一機構最多兩名人士報名。
3. 名額先到先得，額滿即止。報名截止日期為課程舉行前七天。
4. 如報讀多於一項課程，可以一併繳付總額。
5. 參加者完成報名及繳費後，平機會將於截止日期或之前以電郵發出確認通知。
6. 課程收費已包括課程教材及出席證書。出席證書不適用於免費課程。
7. 報名一經確認，除非因平機會取消課程，否則已繳學費恕不退還，亦不得更改參加者或轉讀其他課程。所有退款包括超額報名的學費，將在該課程季度完結後一併處理及退還。
8. 如未能上課，請於課程前最少兩個工作天，電郵至 training@eoc.org.hk 通知本會，否則或影響日後報讀申請。
9. 平機會保留取消、改動課程或收生的一切權利。

Notes

1. Select one class only for each course enrolled.
2. Up to two participants from the same organization would be accepted for each course code.
3. Seats would be assigned on a first-come-first-served basis. Enrolment deadline is 7 days before course commencement date.
4. If you enrol in more than one course, you can pay the total amount all at once.
5. The EOC will send enrollees the confirmation by email on or before enrolment deadline after enrollees complete the enrolment and payment process.
6. Course fees include course materials and a certificate of attendance. Certificate of attendance is not applicable to free courses.
7. Once the enrolment is confirmed, unless the enrolled course is cancelled by the EOC, no refund, or class transfer including change of the participant will be allowed. All refund including the payment of over-enrolment will be handled at the end of the course semester.
8. Notice of absence should be emailed to training@eoc.org.hk at least 2 working days before the course. No-show records may affect future enrolment application.
9. The EOC reserves the right to administer admission, cancel or make any necessary changes to the courses.