

# 報讀課程指南

## A Guide to Register for Our Training Courses

### 基礎課程 Foundation Courses

(全體員工 All staff)

#### 條例概覽 Overview

- 1 香港的反歧視條例簡介  
Introduction to the Anti-Discrimination Ordinances in Hong Kong

#### 專題 Specific Topics

- 2 反歧視條例之暢通易達無障礙  
Access for All under the Anti-Discrimination Ordinances
- 3 認識反歧視條例的違法騷擾  
Understanding the Unlawful Harassment under the Anti-Discrimination Ordinances
- 4 預防性騷擾  
Preventing Sexual Harassment
- 5 《性別歧視條例》如何保障餵哺母乳的婦女  
How Breastfeeding Women are Protected under the Sex Discrimination Ordinance
- 6 營造種族共融的工作環境  
Promoting Racial Inclusion in the Workplace
- 7 《殘疾歧視條例》及《種族歧視條例》在教育範疇的保障  
Disability Discrimination Ordinance & Race Discrimination Ordinance in Education

#### 遊戲式工作坊

#### Game-based Workshops

- 8 在桌遊中認識平等機會  
Understanding Equal Opportunities via Board Game
- 9 DEI 友善工作間  
Embracing Diversity, Equality and Inclusion in the Workplace

### 進階課程 Advanced Courses

(人力資源從業員 / 管理人員)

(Human resources personnel / Managers)

#### 管理人員角色專題

#### Topic relating to Manager's Roles

- 10 制止職場性騷擾之主管有責  
Dos and Don'ts  
Manager's Roles in Combating Workplace Sexual Harassment

#### 與人力資源管理相關專題

#### Topics relating to issues in Human Resources Management

- 11 處理招聘及甄選程序  
Managing Recruitment and Selection Processes
- 12 《性別歧視條例》、《家庭崗位歧視條例》與人力資源管理  
Issues in Human Resources Management under the Sex Discrimination Ordinance and the Family Status Discrimination Ordinance
- 13 《殘疾歧視條例》與人力資源管理  
Issues in Human Resources Management under the Disability Discrimination Ordinance



#### 處理投訴專題

#### Topic relating to Managing Complaints

- 14 如何處理工作間涉及歧視和騷擾的投訴  
Managing Complaints of Discrimination and Harassment in the Workplace

#### 平等機會培訓課程

#### Training Workshops on Equal Opportunities



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[www.eoc.org.hk/training.html](http://www.eoc.org.hk/training.html)



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