

平等機會培訓課程

Training Workshops on Equal Opportunities



2021秋季課程時間表

Fall Programme Course Schedule

現已接受報名

Enrolment Starts Now

《2020年歧視法例（雜項修訂）條例》及《2021年性別歧視（修訂）條例》現已生效！
本季課程均會涵蓋相關修訂內容。

The Discrimination Legislation (Miscellaneous Amendments) Ordinance 2020 and the Sex Discrimination (Amendment) Ordinance 2021 are now in force!
The amendments will be covered in the training courses in this semester.

有關課程報名及其他詳情，請瀏覽
For enrolment and other details, please visit
www.eoc.org.hk/training.html

有關課程簡介，請掃二維碼
For course briefs, please scan
the QR code



付款方法：

(詳情請參閱委員會網頁)

1. 轉數快
2. 銀行入帳/過戶
3. 郵寄支票

Method of payment:

(Please refer to the Commission's website for details)

1. Faster Payment System (FPS)
2. Bank account deposit/transfer
3. Mail in a crossed cheque

上課地址：

平等機會委員會
香港黃竹坑香葉道41號16樓

Training Venue:

Equal Opportunities Commission
16/F, 41 Heung Yip Road,
Wong Chuk Hang, Hong Kong

報名方法：

填妥網上報名表格

Method of enrolment:

Fill in the online
enrolment form

如機構需要度身訂造的培訓服務或需要平機會以英語提供其他課程，請致電2106-2155與我們聯絡。
If your organisation needs tailor-made corporate training services or would like to discuss possible arrangements for workshops in English, please contact us at 2106-2155.



平等機會委員會
EQUAL OPPORTUNITIES COMMISSION

課程 Course	日期 Date	時間 Time	課程編號 Course Code
免費課程 Free Courses			
香港的反歧視條例簡介 【網上課程 ONLINE】 Introduction to the Anti-Discrimination Ordinances in Hong Kong	20/10/2021 Wed (三) 29/10/2021 Fri (五) 05/11/2021 Fri (五) 22/11/2021 Mon (一)	1430 – 1700 1430 – 1700 1430 – 1700 1430 – 1700	EOCO-1 EOCO-2 EOCO-3 EOCO-4 (ENG)
認識反歧視條例的違法騷擾 【網上課程 ONLINE】 Understanding the Unlawful Harassment under the Anti-Discrimination Ordinances	08/11/2021 Mon (一) 17/11/2021 Wed (三)	1600 – 1700 1600 – 1700	UH-1 (ENG) UH-2
工作間的多元文化 Promoting Culturally Inclusive Workplace	15/11/2021 Mon (一)	1430 – 1730	PCIW-1

收費課程 Paid Courses				
《殘疾歧視條例》及《種族歧視條例》【新課程 NEW!】 在教育範疇的保障 Disability Discrimination Ordinance & Race Discrimination Ordinance in Education	14/12/2021 Tue (二)	1430 – 1730	EDU-1	\$790
預防及處理工作間性騷擾 Preventing and Managing Sexual Harassment in the Workplace	03/11/2021 Wed (三) 13/12/2021 Mon (一)	1430 – 1730 1430 – 1730	PMSH-1 PMSH-2	\$790
處理招聘及甄選程序 Managing Recruitment and Selection Processes	02/11/2021 Tue (二) 01/12/2021 Wed (三)	1430 – 1730 1430 – 1730	MRSP-1 MRSP-2	\$790
《性別歧視條例》、《家庭崗位歧視條例》與人力資源管理 Issues in Human Resources Management under the Sex Discrimination Ordinance and the Family Status Discrimination Ordinance	03/12/2021 Fri (五)	1430 – 1730	IHSF-1	\$790
《殘疾歧視條例》與人力資源管理 Issues in Human Resources Management under the Disability Discrimination Ordinance	24/11/2021 Wed (三)	1430 – 1730	IHDD-1	\$790
如何處理工作間涉及歧視和騷擾的投訴 Managing Complaints of Discrimination and Harassment in the Workplace	09/11/2021 Tue (二) & 10/11/2021 Wed (三)	1430 – 1730 1430 – 1730	MCW-1AB	\$1350
(此課程分為兩節，參加者必須出席同一課程的兩節) (The course is divided into two sessions, participants are required to attend two sessions of the same course)	06/12/2021 Mon (一) & 07/12/2021 Tue (二)	1430 – 1730 1430 – 1730	MCW-2AB	\$1350

(ENG) 此課程以英語授課，其他課程以粵語授課。

The workshops marked with (ENG) will be conducted in English while the other workshops are conducted in Cantonese.

報名須知

- 名額先到先得，額滿即止。報名截止日期為課程舉行前七個工作天。
- 名額有限，每個課程編號只接受屬同一機構最多兩名人士報名。
- 平機會在收妥網上報名表格和課程收費後，參加者若成功報讀，平機會會於截止日期或以前以電郵發出確認通知。
- 報名一經確認，除非因平機會取消課程，否則已繳學費恕不退還，亦不得更改參加者或轉讀其他課程。所有退款包括已付款的超額報名，將在該課程季度完結後一併處理及退還。
- 平機會保留取消、改動課程或收生的一切權利。
- 課程收費已包括課程教材、出席證書及茶點。收費課程的參加者需註明是否需要出席證書。出席證書不適用於免費課程。
- 本表格收集的個人資料乃供平機會處理課程報名手續之用。根據《個人資料（私隱）條例》規定，課程參加者有權查閱、更改及索取在本表格所提供的個人資料。

Notes

- Seats would be assigned on a first-come-first-served basis. Enrolment deadline is 7 working days before course commencement date.
- Seats are limited. Up to two participants from the same organization would be accepted for each course code.
- After receiving the online enrolment form and course fees, the EOC will send the confirmation by email on or before enrolment deadline if the enrolment is accepted.
- Once the enrolment is confirmed, unless the enrolled course is cancelled by the EOC, no refund, or class transfer including change of the participant will be allowed. All refund including the payment of over-enrolment will be handled at the end of the course semester.
- The EOC reserves the right to administer admission, cancel or make any necessary changes to the courses.
- Course fees include course materials, a certificate of attendance and refreshments. Participants enrolled in paid courses should indicate if they require a certificate of attendance. Certificate of attendance is not applicable to free courses.
- The personal data collected on the enrolment form are used by the EOC for purposes related to enrolment administration. In accordance with the Personal Data (Privacy) Ordinance, participants have the right to access, amend, and ask for a copy of their personal data contained in the form.