

**Minutes of the Ninety-seventh (Special) Meeting of  
The Equal Opportunities Commission  
held on 17 August 2012 (Friday) at 3:30 p.m. in the  
Equal Opportunities Commission's Conference/Training Room**

**Present**

Mr. LAM Woon-kwong, G.B.S., J.P.	Chairperson
Ms CHAN Ka-mun, Carmen, J.P.	
Ms CHIU Lai-kuen, Susanna	
Ms CHOI Hing-shi, M.H.	
Dr. KOONG May-kay, Maggie	
Mr. LEE Luen-fai	
Mr. LUI Tim-leung, Tim, B.B.S., J.P.	
Ms NG Wing-mui, Winnie (by telephone conference)	
Mr. Zaman Minhas QAMAR	
Dr. TSANG Kit-man, Sandra	
Dr. TSE Wing-ling, John, M.H.	
Ms WONG Ka-ling, Garling	
Mr. Michael CHAN Yick-man	Secretary Director, Planning & Administration [DPA]

**Absent with apologies**

Ms CHAN Man-ki, Maggie  
Mr. Amirali Bakirali NASIR, J.P.  
The Hon TSE Wai-chun, Paul  
Mr. YIP Siu-hong, Nelson, M.H.

**In attendance**

Mr. Joseph LI Siu-kwai	Director, Operations [D(Ops)]
Mr. Herman POON Lik-hang	Chief Legal Counsel [CLC]
Dr. Ferrick CHU Chung-man	Head, Policy and Research [HPR]
Ms Shana WONG Shan-nar	Head, Corporate Communications and Training [HCCT]
Miss Kerrie TENG Yee-san	Accountant [ACCT]
Miss Gloria YU Wai-ling	Senior Equal Opportunities Officer, Administration & Personnel [SAP]
Mr. Noel CHERK Kwok-sing	Accounting Officer I [AOI]
Mr. Patrick HO	KPMG [KPMG]
Mr. Ralph LEE	KPMG [KPMG]

## **I. Introduction**

1. The Chairperson (C/EOC) welcomed all Commission Members (Members) and the representative of EOC's external auditors KPMG, Certified Public Accountants (KPMG), Mr. Patrick HO and Mr. Ralph LEE to the 97<sup>th</sup> (Special) Meeting. Ms Winnie NG has joined the meeting via telephone conference.

2. Apologies for absence had been received from Ms CHAN Man-ki, Maggie, Mr. Amirali Bakirali NASIR, J.P., The Hon TSE Wai-chun, Paul and Mr. YIP Siu-hong, Nelson, M.H. due to clash of meeting schedules/other business engagements.

3. C/EOC said that the purpose of this Special Meeting was to seek Members' approval on the audited accounts for the year ended 31 March 2012. The representative from KPMG, Mr. Patrick HO and Mr. Ralph LEE would present information concerning the audited accounts and answer Members' questions.

## **II. Approval of the Audited Accounts for the Year Ended 31 March 2012**

(EOC Paper No. 14/2012; Agenda Item No. 1)

4. Members noted that in accordance with Section 18 of Schedule 6 to the Sex Discrimination Ordinance, the EOC's auditor, KPMG, Certified Public Accountants, had audited the accounts of the EOC for the year ended 31 March 2012 and prepared two sets of audited accounts for EOC Board's approval, namely, the Annual Financial Report and the Financial Statements. The Annual Financial Report was prepared in compliance with the Guidelines on the Management and Control of Government Funding for Subvented Organisations issued by the Government and in accordance with the accounting policies adopted by the Commission. It showed the detailed breakdown of income and expenditures for information of the EOC's housekeeping bureau, the Constitutional and Mainland Affairs Bureau (CMAB) (yellow copy at Annex A

to EOC Paper No. 14/2012). The Financial Statements was prepared in accordance with the Hong Kong Financial Reporting Standards for incorporation into EOC's annual report (green copy at Annex B to EOC Paper No. 14/2012).

5. Members noted that in the Annual Financial Report (yellow copy), KPMG had expressed its opinion that it was properly prepared in all material respects in accordance with the accounting policies adopted by the Commission for the year ended 31 March 2012. It showed a surplus of \$2.85M for the year. In the Financial Statements (green copy), KPMG had expressed its opinion that it gave a true and fair view of the state of affairs of the Commission as at 31 March 2012 and of its surplus and cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standards. It showed a surplus of \$1.34M for the year. It was noted that surplus for the year was mainly derived from staff vacancies yet to be filled. Mr. Patrick HO also said that no major discrepancies were found on EOC's internal control system and KPMG would issue an unqualified opinion on the audited accounts.

6. ACCT briefed Members on the reconciliation of surplus for the year ended 31 March 2012 between the two sets of audited accounts and the comparison of actual income and expenditure 2011/12 vs. 2010/11 as detailed in Annex C and Annex D of EOC Paper No. 14/2012. Members noted that the Administration and Finance Committee (A&FC) had considered and given its endorsement to the audited accounts.

*(Dr. Maggie KOONG joined the Meeting at this moment.)*

7. In response to Ms Winnie NG's question, ACCT explained that the two sets of audited accounts were prepared in accordance with different financial reporting standards and guidelines. The yellow copy at Annex A contained detailed information on EOC's expenditure with itemized breakdown while the green copy at Annex B was prepared in accordance with the Hong Kong Financial Reporting Standards for incorporation into the EOC's Annual Report.

C/EOC added that the yellow copy was prepared on cash basis in compliance with the Government's guidelines for submission to the CMAB.

8. Members raised no further questions on the audited accounts. With the proposal from Ms Susanna CHIU which was seconded by Mr. Tim LUI, the two sets of EOC's Audited Accounts for the Year Ended 31 March 2012 were approved by the EOC Board.

9. C/EOC thanked Mr. Patrick HO and Mr. Ralph LEE for thier attendance.

*(Mr. Patrick HO and Mr. Ralph LEE left the meeting at this moment.)*

### **III. Any Other Business**

10. There being no other business. The meeting was adjourned at 3:50 p.m.

### **IV. Date of Next Meeting**

11. The next EOC Meeting was a regular meeting scheduled for 13 September 2012 (Thursday) at 2:30 p.m.