



EQUAL OPPORTUNITIES COMMISSION

The Equal Opportunities Commission (EOC) is a statutory body charged with the mandate to eliminate discrimination on the grounds of sex, marital status, pregnancy, breastfeeding, disability, family status and race, as well as to eliminate sexual harassment, and harassment and vilification on the grounds of disability and race. The EOC promotes equality of opportunities between men and women, between persons with and without a disability, persons of different races and irrespective of family status. It is the EOC's vision to create a pluralistic and inclusive society free of discrimination where there is no barrier to equal opportunities. Applications are invited from suitably qualified candidates:

Assistant Equal Opportunities Officer (Anti-Sexual Harassment Unit) **(Monthly salary of HK\$35,040 to HK\$55,995, 3-year fixed term contract, further employment is subject to review on service needs and performance)**

The Role

- Implement the work plan and strategies of the Working Group on Anti-Sexual Harassment Campaign
- Provide first port of call service subject to feasibility study and availability of resources, for members of public (sexual harassment (SH) victims in particular) to seek free information, support and timely advice on matters related to SH in a safe and confidential environment
- Conduct survey(s) and researches on anti-SH issues
- Take follow-up actions after the release of findings of SH surveys and research studies
- Assist seniors to conduct training and other public education programmes as part of policy advocacy for Anti-SH Campaign in specified sectors
- Identify areas of concern and monitor the latest development of SH related issues, such as law and prevention practices and SH incidents
- Assist seniors to liaise with stakeholders to explore partnership
- Undertake any other duties assigned

The Person

- University graduate; with minimum 2 years' relevant working experience
- Practical work experience in complaints handling, or counselling or social policy advocacy is preferred;
- Good knowledge of law and issues relating to discrimination, SH and equal opportunities;
- Good knowledge of conducting social research;
- Received legal or social work training an advantage;
- Motivated and committed to EOC's vision, mission and values;
- An empathetic person with non-judgmental personality;
- Excellent communication and interpersonal skills;
- Good command of Chinese and English, command of Putonghua a plus; computer literacy in common software applications;
- Good analytic power and common sense, and a good team player.

[Appointment will be on three-year agreement terms renewable depending on service needs and performance. The remuneration package will consist of a basic salary and a cash allowance in accordance with the Commission's policy. The appointee will also be eligible for a gratuity on completion of the agreement subject to satisfactory performance and conduct.]

To Apply

Applications (including CV), **marked confidential and specifying the post applied for**, should be sent to the Director (Corporate Planning & Services), Equal Opportunities Commission, **16/F, 41 Heung Yip Road, Wong Chuk Hang, Hong Kong on or before 13 July 2020**. Candidates shortlisted for further consideration will normally be contacted in around 6 weeks from the closing date of application. The information provided will be treated in strict confidence and will be used for employment purpose only. Information of unsuccessful candidates will normally be destroyed 2 years after the recruitment exercise is completed. For more information on the Commission, please visit our website at <http://www.eoc.org.hk>.

WE ARE AN EQUAL OPPORTUNITIES EMPLOYER